



PSHF BOARD MEMBER ACKNOWLEDGMENT AND RECEIPT

I acknowledge receipt of the bylaws and policies covering governance and finances. I understand and agree that it is my responsibility to read and comply with these policies. This includes policies on confidentiality and my responsibilities as a PSHF Board Member.

I understand that the documents may be modified or deleted and additional policies added as appropriate for the needs of the PSHF board. Changes to these documents require board approval.

Further, I acknowledge that board members must disclose any potential conflicts of interest as required by Federal and State Law. This may include, but is not limited to, financial interests in paid employment or consulting assignments and board membership with other organizations doing business with PSHF; this potential conflict exists for relationships with vendors, donors, professional services, and others. It is my responsibility to discuss any possible conflicts and for the board to review those of all board members. If there is concern about my conflict of interest, I recognize that the board may ask me to recuse myself from any business relating to this potential conflict.

Disclosure of Potential Conflicts of Interest:

Below is a list of any organizations with which I have a financial interest, am employed or providing consulting services, or serve on their board of directors with a relationship. In addition, a short description of the potential conflict is noted.

I accept my PSHF Board member role and recognize my responsibilities and deadlines as described in the PSHF Policy & Procedure and PSHF Bylaws. At the beginning and end of my term of office, I will sign a receipt of items, property, and records transferred to me and transfer them to the next PSHF Board member.

Board Member's Name in Print

Signature of Board Member

Date

***For Nominee's review before the election**



PSHF Board Member Receipt of Property Delivery

I acknowledge the receipt of assets, documents, files, and account information, including access and passwords.

I have received the following for the position of _____ as documented in the Policy and Procedure Manual.

List Items:

A list of items for each officer's property will be in this space.

Outgoing Board Member's Name in Print	Signature of Board Member	Date
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Incoming Board Member's Name in Print	Signature of Board Member	Date
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***This is presented to nominees before the election for review and signed at the time of property transfer.**